



Federation Headteacher Miss J Concannon
www.knaphillfederationofschools.org.uk

Thursday 1st October 2020

Remote Learning Contingency Plan
Class Bubble/Year Group Bubble/Full Lock Down

Dear Parents and Guardians,

Many of you will be aware that all schools are being asked to design and publish a Contingency Plan that would be used in the event of a second lockdown leading to school closure. This will hopefully ensure a smoother transition between school learning and home learning and will set helpful expectations for staff, parents and children if this happens again.

As leaders in the Goldsworth Trust, we have worked together to create our whole trust Contingency Plan which you will find the link to at the end of this letter. You will remember the Governing Boards from all schools within the Trust sent out a parent survey at the very end of last term to gather parental feedback on what had worked well during our previous lockdown and what some of the frustrations our families experienced were. We are really grateful to everyone who took the time to give feedback as we were able to gather around 500 responses. We have used these responses to inform our Contingency Plan, so that we can better meet the needs of all of our children if we have to close the schools once again. I am glad to say the vast majority of parents felt the schools had responded to the situation extremely well and showed an understanding of the quick and difficult decisions that had to be made. Many of you appreciated the online learning or work packs that were produced and enabled your children to keep up with work in school. There were more concerns from those families whose children did not get back to school in the summer, which we expected, as we understand life was considerably more difficult if your children were not learning in school, especially when teachers were not as available to answer questions and queries due to them teaching bubbles in school full time.

In light of the feedback, we have laid out expectations in our Contingency Plan and are aiming to make the transition between school and home learning as smooth as possible. We will also be ensuring we make personal contact with each child on a regular basis and will be using the Google Classroom as the basis for most of the learning (Tapestry for children in the Early Years and Year 1). Thanks to all of you who have responded to the Google Form about the technology you have available at home. If you have not yet responded, we would very much appreciate it if you could do this as soon as possible, so that we can plan to support all our families in the best way possible. Please do take the time to have a look at the Contingency Plan as it will help you to know what to expect and may help to plan your family life in case of a further school closure.

We are learning as much as we can from each other and experiences so far since re-opening and plans will be adapted and changed as necessary at each school as time goes on. We very much hope, as I am sure you all do, that we do not have to close the schools again and do thank you for your support so far in helping us to make our school sites, staff, children and families as safe as we can during this time.

<https://www.knaphill-lower.surrey.sch.uk/attachments/download.asp?file=1745&type=pdf>

With best wishes,

Gill Kozlowski (Goldsworth Trust CEO)

