

Knaphill School
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Head of School Mrs M Sebo



Knaphill Lower School
Chobham Road
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Head of School Miss J Concannon

Federation Headteacher Mrs S Mackintosh
<http://www.knaphillfederationofschools.org.uk/>

HOME SCHOOL AGREEMENT

Child's Name _____ **Class** _____ **(If known)**

The Parent(s) Guardians will:

- see that my child goes to school regularly, on time (registration is at 8.45 a.m.) and is properly equipped.
- let the School know about any concerns or problems that might affect my child's work or behaviour.
- support the school's Code of Conduct, policies and guidelines for behaviour.
- support and monitor my child in homework and other opportunities for home learning.
- attend Parents' Evening and discussions about my child's progress.
- be involved with my child's life at school.
- notify the school office before 9.30am of my child's absence on the first day.
- see that my child wears the appropriate school uniform as set out in the School Brochure.
- remember I attend school events at the invitation of the head and governors.
- ensure that I adhere to the 'no smoking' and 'no dogs' policies on the school site (field included).
- ensure that all photographs (video, camera, mobile phone) taken at school events are for my personal use only and I will not sell them or put them on the web/internet due to existing data protection legislation. Recording and photographing other than for private use would require the consent of all other parents whose children may be included in the images. Under no circumstances will I take pictures of children whilst changing for events.

The School will:

- contact parents if there is a problem with attendance, punctuality or equipment.
- let parents know about any concerns or problems that affect the child's work or behaviour.
- send home an annual Record of Achievement.
- arrange Parents' Evenings for each term, during which there will be an opportunity to review your child's progress.
- set, mark and monitor homework.
- keep parents informed about school activities through regular letters home, newsletters (at least ten per academic year), home/school liaison book and notices about special events.
- provide an opportunity, at least one evening per academic year, for parents to gain further insight into an aspect of the school's curriculum.
- offer guidance to parents/carers, when necessary, on where to stand when recording images in order to minimise the disruption to others watching. Staff will also question, and if necessary stop, anyone who they do not recognise recording images of children at school events.
- sometimes commission the taking of pictures for the purpose of fund raising on behalf of the school and in a fashion that meets the requirements of such sales. This is in accordance with existing data protection legislation.

Signed: _____ (Parent / Guardian)

Signed: _____ (Headteacher)

